

**Contra Costa College
College Instruction Committee
Minutes of Monday, April 11, 2022**

ONLINE MEETING CALLED TO ORDER at 2:15 with Introduction of Guests

CIC Chair: Anthony Gordon

Division Representatives

- **SES:** Najia Azizi (Articulation Officer)
- **LA:** Jennifer Griest
- **AACE:** Brianne Ayala
- **NSAS:** Jennifer Ounjian, Leslie Alexander

Non-Voting Members

- **SLO Coordinator:** Brandy Gibson
- **Director of Admissions and Records:** Cole Moyer
- **Dean of Liberal Arts:** Jason Berner
- **Dean of Enrollment Services:** Rodolfo Santos
- **Vice President of Instruction:** Dr. Kimberly Rogers
- **Curriculum Specialist:** Karen Ruskowski
- **Meeting Minutes:** Lynette Kral

Members not in attendance: Cole Moyer, Rod Santos, and Dr. Rogers.

Guests in attendance: There were no guests in attendance.

CONSENT AGENDA ACTION ITEMS

Agenda: April 11, 2022

Action: Approved

Motioned: Leslie

Seconded: Brianne

All in Favor: No abstentions

Minutes: March 14, 2022

Action: Approved

Motioned: Leslie

Seconded: Jenn G

All in Favor: No abstentions

MUSIC-158 Beginning Guitar

Deactivation: Course was replaced by MUSIC-158A/B.

NON-CONSENT AGENDA ACTION ITEMS

ART-138 Figurative Sculpture 1

Reactivation/Substantial: Emergency DE Only. This previously discontinued course is being reactivated with the following changes: Course title (from Beginning Figurative Sculpture I), description, units and hours from variable to fixed 36 lecture/72 laboratory hours, objectives, content, MOIs, MOEs, out of class assignments, textbooks, and addition of advisories. Correct SAM Code to Non-Occupational (not CTE). Course family: ASCUL. Requesting CSU/UC elective only transfer. Disciplines: Art, Ceramic Technology. Request DE fully and partial online.

Action: Approved

Motioned: Najia

Seconded: Brianne

All in Favor: No abstentions

MUSIC-150A Beginning Piano: Fundamentals

Non-Substantial: Content Review. Update out of class assignments, lecture/lab content, and textbooks. Request C-ID: MUS170.

Action: Approved

Motioned: Brianne

Seconded: Jenn O

All in Favor: No abstentions

MUSIC-150B Beginning Piano: Technique

Non-Substantial: Content Review. Update out of class assignments, lab content, and textbooks. Request C-ID: MUS170. Added text justification. Add advisory of MUSIC 150A.

Action: Approved

Motioned: Leslie

Seconded: Najia

All in Favor: No abstentions

MUSIC-151A Continuing Piano: Sight Reading

Non-Substantial: Content Review. Update out of class assignments and hours, MOEs, lecture/lab content, and textbooks. Request C-ID: MUS 171. Added text justification.

Action: Approved

Motioned: Najia

Seconded: Jenn O

All in Favor: No abstentions

MUSIC-151B Continuing Piano: Technical Studies

Non-Substantial: Content Review. Update out of class assignments and hours, MOIs, lecture/lab content, and textbooks. Request C-ID: MUS 171.

Action: Approved

Motioned: Leslie

Seconded: Najia

All in Favor: No abstentions

MUSIC-250A Intermediate Piano: Classical Repertoire

Non-Substantial: Content Review. Update out of class assignments and hours, MOE percentages, lab content, and textbooks. Request C-ID: MUS 172.

Action: Approved

Motioned: Jenn O

Seconded: Najia

All in Favor: No abstentions

MUSIC-250B Intermediate Piano: Baroque Repertoire

Non-Substantial: Content Review. Update course description, out of class assignments and hours, MOIs, MOE percentages, lab content, and textbooks. Request C-ID: MUS 172.

Action: Approved

Motioned: Leslie

Seconded: Jenn O

All in Favor: No abstentions

DISCUSSION ITEMS

Continued Discussion on Curriculum Coaching/Technical Review Process and Policy. *(This item was tabled on 3/14 due to lack of time.)* Anthony said that the coaching is going pretty well. Faculty seem to be receptive to it and understand the process. The committee discussed what to do about faculty who do not attend the Tech Review meeting, or do not assign a designee to appear. It was agreed that the consequence of not attending Tech Review will be to add those proposals to the bottom of agenda for a 5 to 10-minute discussion limit, and return the proposal to the next agenda if not completed. A new section can be added to the bottom of the agenda, "Proposals

not Tech Reviewed (10-min. limit)”. This will begin in Fall 22 to give time for deans to explain the consequences of not attending Tech Review meetings before having it discussed at Council of Chairs. Also a generic tagline (If failure to show, may result in...) can be used to send out Tech Review emails (along with a heads up from the deans.)

Plans for Curriculum Training Anthony has received a lot of requests for training. Faculty don’t understand what Content Review is. Creation and revision training was suggested. There will be no trainings this semester, but the Fall flex will slant towards Content Review. Najia also would like to include the different layers of articulation. These trainings may be done in one, or multiple, flex days during the week. Possibly a “Marathon Tech Review” can be done. Faculty can learn a lot from just attending a Tech Review.

PRESENTATIONS FROM THE PUBLIC There were no presentations from the public.

ADJOURNMENT – Meeting adjourned at 4 p.m. The next meeting is scheduled for April 25, 2022.